

**EL PASO COUNTY HOSPITAL DISTRICT  
BOARD OF MANAGERS MEETING MINUTES**

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**TUESDAY, MAY 9, 2017 – 3:00 P.M.  
EIGHTH FLOOR BOARD ROOM**

<b><u>PRESENT</u></b>	<b><u>GUESTS</u></b>
Steve DeGroat, Chairman Jim Volk, Board Member Henry Gallardo, Vice Chairman Joy Martinez, Board Secretary Steve Anderson, Board Member Carmen Arrieta-Candelaria, Board Member R. Jacob Cintron, President & CEO Michael Nunez, Chief Financial Officer Cindy Stout, Chief Nursing Officer Lorena Navedo, Chief Administrative Officer Christina Ford, Chief Legal Officer Cathy Gibson, Chief Compliance Officer Maria Zampini, Chief Operating Officer Leticia Flores, Corporate Controller Jennifer Maxwell, Exec. Asst. to the Board of Managers	Michael Rooney, Citizen Janina Prada, UMC Joe Garcia, UMC Dr. Veronica Greer, UMC Ming Wong, UMC Roxanne Weisendanger, UMC Jon Law, UMC Natasha Acevedo, UMC Adriel Reveles, UMC Beth Pease, UMC Jennifer Saenz, UMC Ruben Arzate, UMC Jorge Reyes, El Paso County Janice Harris, UMC Bradford Ray, UMC Dennece Knight, UMC Foundation Jesus Fierro, UMC Javier Saenz, El Paso County Attorney's Office Pat Valdez-Rios, UMC Susie Byrd, Citizen Lorrie Giessel, UMC Mariana Canos, UMC
<b><u>ABSENT</u></b> None	

**1, 2, & 3. CALL TO ORDER**

Meeting was called to order at 3:01 p.m. on May 9, 2017, by Mr. Steve DeGroat, Chairman. After establishing that a quorum was present, Mr. DeGroat led the Pledge of Allegiance.

**CONSENT AGENDA**

**ACTION: MOTION** to approve the Consent Agenda items 4-13 (listed below) with the exception of the Medical Staff Policy MS123 – Orders that is listed under agenda item 12. sub-item 15. was made by Mr. Fernandez and seconded by Mr. Gallardo. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes. Motion Carried.

**Note:** Agenda item 12. / Sub-item 15. Medical Staff Policy MS123 Orders was pulled from the Consent Agenda and tabled.

**4. Approve the minutes of the Board of Managers meeting for April 11, 2017.**  
(TAB A)

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**5. Review and approve the March 2017 Financial Statements for the El Paso County Hospital District's d/b/a University Medical Center of El Paso.**  
(TAB B) (Finance Committee)

**6. Review and approve the March 2017 Financial Statements for El Paso First HealthPlans, Inc.**  
(TAB C) (Finance Committee)

**7. Review and approve the March 2017 Financial Statements for the El Paso Children's Hospital.**  
(TAB D) (Finance Committee)

**8. Review and approve a Quarterly Investment Report for period ended March 31, 2017**  
(TAB E) (Finance Committee)

**9. Review and take appropriate action on Employed Physician Compensation Model.**  
(TAB F) (Finance Committee)

**10. Review and approve INFOR (Lawson) support agreement two (2) year renewal and authorize the President and CEO to negotiate and execute the agreement.**  
(TAB G) (Finance Committee)

**11. Review and approve Morgan Hunter Amendment (Statement of Work) for one consultant to backfill IT resource as Project Manager (April-December 2017), and authorize the President and CEO to negotiate and execute the amendment.**  
(TAB H) (Finance Committee)

**12. Review and take appropriate action on the following Medical Staff requests:**  
(TAB C)

1. Temporary Privileges
2. Medical Staff Initial Applications
3. Allied Health Professional Initial Applications
4. Advancement from Provisional Status
5. Medical Staff Reappointments and Renewal of Privileges

6. Allied Health Professional Reappointment and Renewal of Privileges
- ~~7. Focus Professional Practice Evaluations~~
8. Ongoing Professional Practice Evaluations
9. Additional Privileges
10. Change in Status / Privileges
11. Leave of Absence / Resignation / Relocation
12. Suspensions and Reinstatements
13. Automatic termination per Bylaws Article VIII 8.1.6
14. Delineation of Privileges
  1. OB/GYN (Revision)
  2. OB/GYN Certified Nurse Midwife (Revision)
  3. Moderate Sedation (Revision)
  4. Deep Sedation (New)
15. Medical Staff Policy MS123 Orders

*Note: Sub-item 15. Medical Staff Policy MS123 Orders was pulled from the Consent Agenda and tabled.*

**13. Review and take appropriate action on the following policies:  
(TAB J) (PAC Committee)**

1. Policy L-1 Access to County Attorney Legal Services
2. Policy A-29 Texas Nursing Safe Staffing Law (S.B. 476) Policy & Selection Criteria
3. Policy C-12 Performance Improvement Council
4. Policy P-21 Unacceptable Abbreviations, Acronyms, Symbols and Dose Designations
5. Policy P-31 Safe Patient Handling and Movement Practices
6. Policy A-27 Access Control
7. Policy P-52 Reduction in Bleeding and of Transfusion of Blood Products in Elective Surgical Cases

**REGULAR AGENDA**

**14. Receive and approve CEO Report for the El Paso County Hospital District d/b/a University Medical Center of El Paso.**

Mr. Cintron noted the following:

- The opening of the Westside Clinic on April 28<sup>th</sup> was well attended with approximately 300 in attendance. Mr. Cintron thanked the Board members for attending and thanked Mr. DeGroat for his speech. He noted that the County Commissioners and the County Judge were also in attendance. Community Day was held the following day on April 29<sup>th</sup> and was also well attended.
- The Eastside clinic is doing well and is ahead of projections. Clinic visits have increased by 14.1%.
- The opening of the 5<sup>th</sup> Floor Renovation is expected to be held in June. An announcement will be made as soon as the date is finalized.
- Mr. Cintron provided a Q2 report to Commissioners Court on May 1<sup>st</sup>. The statistics reported included:
  - Emergency visits have increased by 3.5% since 2016.
  - Births have decreased 10%. There is opportunity to increase this percentage.
  - Neighborhood clinics have increased visits by 14.1%.
  - Overall surgeries to include in-patient and out-patient have increased by 7.5%.
  - El Paso Children's also provided a report to the Commissioners Court. The report was well received and Mr. Amox will report the highlights during his quarterly report during this meeting.

- The DSRIP governmental program is at risk of expiring at the end of December 2017. UMC is currently looking at 18 programs to determine if they are producing well in terms of their metrics and looking at a sustainability and / or viability plan to continue the programs if DSRIP is discontinued. HHSC has requested an extension of this program to September 2019. UMC has not yet received a response.
- UMC celebrated Hospital Week – The theme was Super Heroes in Healthcare and several activities were planned for Associates to show appreciation for their hard work.
- Nurse's Day Celebration – Recognized the efforts, sacrifice, and commitment of our nurse's.
- Joe Garcia and his team along with Dr. Michaelson and his team are working on throughput efficiencies.

Below are some metric highlights:

- Left without being seen:
  - April 2016 – 5.8%
  - April 2017 – 1.5%
  - 74% reduction
- Door to provider time:
  - April 2016 – 91 minutes
  - April 2017 – 35 minutes
  - 62% reduction
- Average length of stay:
  - April 2016 – 7hrs 44min
  - April 2017 – 5hrs 49 min
  - 2hour reduction

UMC will continue to work as a team to improve throughput efficiencies which will increase patient satisfaction.

**ACTION: MOTION** to approve item was made by Ms. Martinez and seconded by Mr. Anderson. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes; Ms. Arrieta, Yes. Motion Carried.

*At this time Ms. Christina Ford asked Chairman DeGroat if he would like to allow for public comment. Chairman DeGroat acceded. The following individuals addressed the Board of Managers on behalf of Nurses United, a union for nurses, advocating for nurse to patient ratios:*

- *Adriel Reveles*
- *Jennifer Saenz*

**15. Receive and approve the following Quarterly Reports:**  
**A. El Paso Children's Hospital**

Mr. Mark Amox noted the following:

- Operational overview:
  - Inpatient admissions have increased 5.5% from prior year
    - 18% in Medical Surgical
    - 5% in PICU
    - 16% in NICU
  - Surgical Procedures have increased 9% from prior year
  - ED visits increased 1.6% from prior year

- El Paso Children's Hospital (EPCH) celebrated its 5<sup>th</sup> Anniversary in February 2017. EPCH held its first milestone service awards banquet. 126 of the 600 employees have been with El Paso Children's since its inception.
- Dr. David Yates was named Chief of Pediatric Craniofacial Surgery.
- El Paso Children's was recently named the Best Hospital of the Border by the El Paso Times.
- EPCH promoted Dawn Malanoski to Case Management Director and Eddie Pacheco to Associate Vice President of Operations.
- Mr. Alan Abbott was appointed to the El Paso Children's Board of Directors effective April 2017.
- EPCH is recruiting for a Chief Medical Officer, Chief Compliance Officer, Chief Nursing Officer, and Chief Financial Officer.

#### **B. Texas Tech University Health Sciences Center at El Paso**

Dr. Lange reported the following:

- Currently have approval to conduct a feasibility study to open the Woody L. Hunt School of Dental Medicine. Dr. Rick Black, an endodontist in El Paso, has agreed to be the interim Chairman. Dr. Black and Dr. Lange have been collaborating together to develop the curriculum. The goal is to open the Woody L. Hunt School of Dental Medicine by the year 2020.
- Texas Tech is working to increase enrollment for the Gayle Greve Hunt School of Nursing from 350-600. The school recently received approval for a Master's Program. 90% of Gayle Greve Hunt graduates remain in the El Paso community to practice. There is a 21% shortage of nurses in the El Paso community. Texas Tech will work with UTEP to continue to enroll students from El Paso who are seeking a career in nursing.
- Texas Tech is working to increase enrollment for the Paul L. Foster School of Medicine from 100 to 125-150. El Paso currently has a 46% shortage of physicians. Texas Tech is committed to helping meet the need of the community. Texas Tech is the only health science on the Border. The El Paso/Juarez area is the largest bi-national city in the Western Hemisphere.
- Enhance and expand residency programs. Will lobby for additional funding. Of the 1000 residents who have trained here in El Paso, 250 have remained in El Paso to practice.
- Boost faculty recruitment retention. Hired 92 physicians last year and lost 46 physicians.
- Update campus facility master plan. Looking to build a second medical science building. Half of the building will be for research; the other half will be for learning space to accommodate an enrollment increase for the Medical school and the future Dental school as well as administrative offices.
- Increase research activities and funding to focus on border health.
- Focus and enhance clinical activities. Broaden programs to attract residents and students and be able to provide services to the aging community.
- Preparing for the SACSCOC accreditation. Receiving this accreditation will allow for Texas Tech to receive special research money as a minority serving institution. The accreditation will open doors for Texas Tech as a separate health science center.

**ACTION: MOTION** to approve item was made by Mr. Gallardo and seconded by Ms. Martinez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes; Ms. Arrieta, Yes. Motion Carried.

**16. Review and adopt a resolution approving the appointment of Mr. Greg Cory to the El Paso First HealthPlans, Inc. Board of Directors.**  
(Tab K)

Mr. DeGroat noted that Mr. Ron Acton completed his term and it is time to appoint another individual to serve on the El Paso First HealthPlans, Inc. Board of Directors.

Mr. DeGroat provided a brief background on Mr. Cory. Mr. Cory started in the banking business and moved up through the ranks. He has a strong background in finance. Mr. Cory recently joined a financial institution in Las Cruces. Mr. Cory also has experience serving as a city council person. Mr. DeGroat proposed the appointment of Mr. Greg Cory to the El Paso First HealthPlans, Inc. Board of Directors.

**ACTION: MOTION** to approve item was made by Mr. Volk and seconded by Mr. Fernandez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes; Ms. Arrieta, Yes. Motion Carried.

**17. Review and adopt a resolution approving the re-appointments of Dr. Ruben Roncallo and Dr. Eddie Nassar to the El Paso First HealthPlans, Inc. Board of Directors.**  
(Tab L)

Mr. DeGroat noted that both Dr. Roncallo and Dr. Nassar have served El Paso First for many years. They are both talented pediatricians in El Paso and both provide great insight to El Paso First. Mr. DeGroat proposed the re-appointments of Dr. Ruben Roncallo and Dr. Eddie Nassar to the El Paso First HealthPlans, Inc. Board of Directors.

**ACTION: MOTION** to approve item was made by Mr. Volk and seconded by Mr. Gallardo. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes; Ms. Arrieta, Yes. Motion Carried.

**18. Review and approve the appointment of Chief Strategic Officer, Jon Law, to the Tax Increment Reinvestment Zone 5 Board.**  
(TAB M)

Mr. Cintron informed the Board that UMC is allowed to appoint one person to the TIRZ5 Board. After discussions, Jon Law, CSO for UMC was selected to represent UMC. Mr. Law is familiar with the Downtown efforts and had previously served on the TIRZ5 Board as a representative of a different organization.

**ACTION: MOTION** to approve item was made by Mr. Fernandez and seconded by Mr. Gallardo. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes; Ms. Arrieta, Yes. Motion Carried.

The Board of Managers convened Executive Session at 3:40p.m.

**EXECUTIVE SESSION**

**19. Receive annual report from the Compliance Officer and review Compliance Plan 2017, pursuant to Texas Health and Safety Code §161.032 and Texas Government Code §551.**

**20. Receive Nursing Services Semi-Annual Staffing Effectiveness Evaluation for 2016 from the Hospital Performance Improvement Committee, pursuant to Texas Health and Safety Code §161.032 and Texas Government Code §551.**

**21. Receive Nursing Services Semi-Annual Staffing Effectiveness Plan for 2017 from the Hospital Performance Improvement Committee, pursuant to Texas Health and Safety Code §161.032 and Texas Government Code §551.**

*Any action taken as a result of this discussion will be taken at the opening of this meeting after closed session, or at a subsequent meeting.*

**OPEN SESSION**

The Board reconvened Open Session at 4:46p.m.

**22. Approve the 2017 Compliance Plan for the El Paso County Hospital District.**

**ACTION: MOTION** to approve item was made by Ms. Martinez and seconded by Mr. Fernandez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes; Ms. Arrieta, Yes. Motion Carried.

**23. Approve the 2017 Nursing Services Annual Staffing Effectiveness Plan for the El Paso County Hospital District.**

**ACTION: MOTION** to approve item was made by Mr. Anderson and seconded by Ms. Martinez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes; and Mr. Gallardo, Yes; Ms. Arrieta, Yes. Motion Carried.

**24. Adjournment**

**ACTION: MOTION** to adjourn the meeting was made by Mr. Fernandez and seconded by Mr. DeGroat. The meeting was adjourned at 4:47 p.m.

  
Steve DeGroat, Board Chairman

  
Joy Martinez, Board Secretary